



COPPERFIELD
INTERNATIONAL SCHOOL
VERBIER

Parent-Teacher Communication Guide

Communicating with teachers and contact details

We are building a happy community, and strive to be a school where parents have a voice and contribute to a healthy and safe learning environment for students. We have set up communication systems between parents and staff which should provide clarity and structure for all, giving parents space to voice concerns and build strong, trusting bonds with teachers.

- Do engage with teachers frequently and warmly. The best time for this is at drop-off and pick-up outside the Copperfield cafe.
- Do communicate openly with teachers about the education of your child. We love parental support. Whether you are interested in reading with your child at home, supporting them with conversations at the dinner table, or knowing more about what they are like in the classroom, we welcome questions on how you can best help them on their educational journey.
- To streamline communication, please contact teachers using only Threema and email. Staff Threema IDs and email addresses are included within this guide. Please write to staff during working hours between 8.00 and 18.00. If it is a non-urgent matter, please expect a response within 48 hours.

Who to contact if my child is absent?

- Please contact leo@copperfield.education, or on Threema at ZPBUJUTF. If you know that your child is going to be absent ahead of time, for instance for a doctor's appointment, please let us know as far in advance as possible.

Who to contact if I have questions about my child's academic progress?

- For PYP students, please contact the class teacher and the Head of Primary at brychan@copperfield.education or FWCXFTBT. For secondary students, please contact the subject teacher and the Head of Secondary at olli@copperfield.education or JEXWSHDT.
- We host Office Hour with our educational leaders between 9 and 10 am from Monday to Friday. Please see the Google Calendar for the weekly schedule.

Who to contact if I have questions about my child's wellbeing?

- Please contact our School Psychologist at estel@copperfield.education or 487N4W6N.

Who to contact for questions about sports?

- Please contact our Athletic Director at fitzroy@copperfield.education or 4659W8JS.

Who to contact for day-to-day queries?

- Please contact the Head of Operations at leo@copperfield.education or ZPBUJUTF.

Leo Ackerman	Head of Operations	leo@copperfield.education	ZPBUJUTF
Noémie Ajenjo	Head of Languages	noemie@copperfield.education	BUEJUXJZ
Tatiana Alamartine	French & Music	tatiana@copperfield.education	WXFBT4P6
Amanda Andary	Residential	amanda@copperfield.education	VH2C4HF8
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Fitzroy Madsen	Athletic Director	fitzroy@copperfield.education	4659W8JS
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Oliver Riley	Head of Secondary	olli@copperfield.education	JEXWSHDT
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Elena Ruiz Robles	PYP and Spanish	elena@copperfield.education	7KND8FHE
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Anna Wilhelm	PYP and German	anna@copperfield.education	88RJS998



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